

1. 請先進入本局網站(https://www.hltb.gov.tw/)，點選「網路申報」



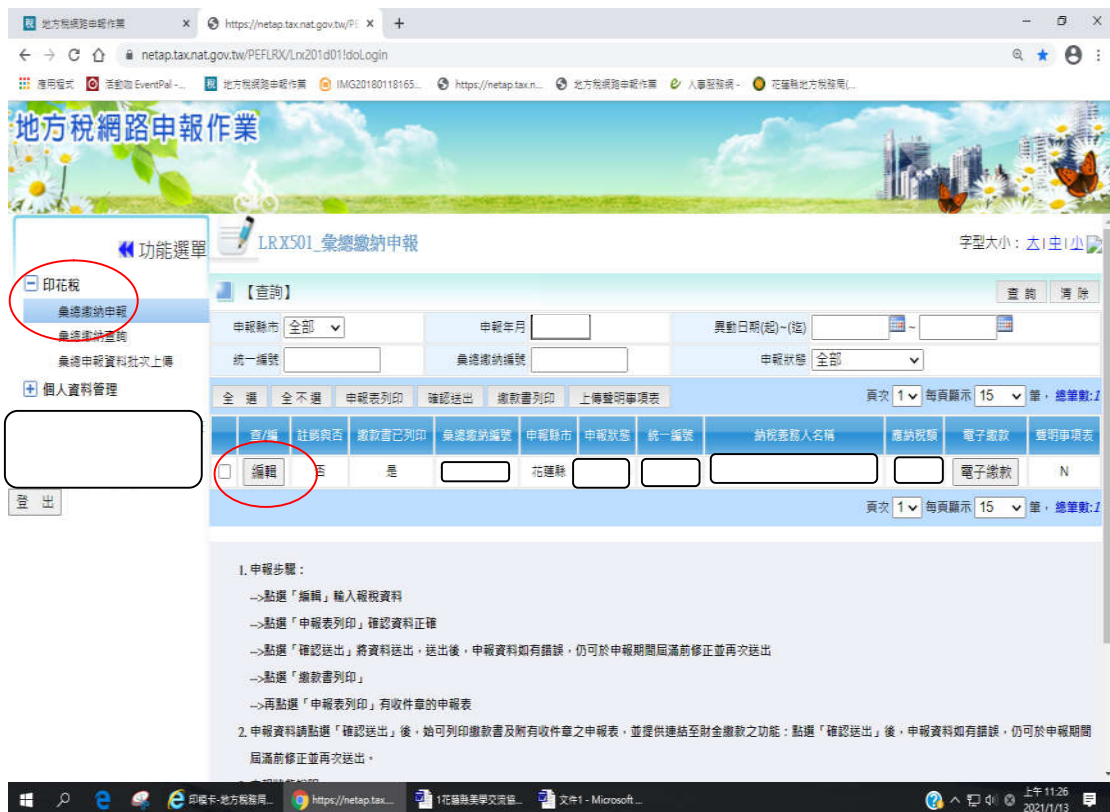
2. 點選「印花稅彙總繳納」



- 點選「帳號登入」或自然人/工商憑證、全民健康保險卡(點選憑證及健保卡，請備妥憑證及讀卡機)
輸入：帳號及密碼，點選「登入」



- 點選印花稅/彙總繳納申報，點選「編輯」



5. 項目別選擇【彙總繳納項目】

- (1)憑證名稱依憑證類別，點選【銀錢收據】或【承攬契據】
- (2)分別選擇每張憑證金額均為250元(承攬契據1000元)以上及每張憑證金額均為249元(承攬契據999元)以下，輸入【起迄號碼】【明細】【憑證金額】及【憑證件數】
- (3)填寫完整後，再按【新增】

6. 完成填報後，點選【回上一頁】，將申報資料勾選後，點選【確認送出】
如無聲明事項者，點選【取消】繼續送出申報

7. 將申報資料勾選後，點選【申報表列印】

The screenshot shows the '地方稅網路申報作業' (Local Tax Network Declaration System) interface. The user is logged in as 'LRX501_蒙總繳納申報'. The '印花稅' (Stamp Duty) section is active. The '申報表列印' (Print Declaration Table) button is highlighted with a red circle. The '繳款書列印' (Print Receipt) button is also highlighted with a red circle. The '申報表' (Declaration Table) is displayed with columns for '頁/編' (Page/No.), '註銷與否' (Cancelled/Yes), '繳款書已列印' (Receipt Printed/Yes), '蒙總繳納編號' (Declaration No.), '申報縣市' (County/City), '申報狀態' (Status), '統一編號' (Unified No.), '納稅義務人名稱' (Taxpayer Name), '應納稅額' (Tax Amount), '電子繳款' (Electronic Payment), and '聲明事項' (Remarks). The '申報狀態' column shows '申報成功' (Declaration Successful). The '電子繳款' column shows '電子繳款' (Electronic Payment) and 'N'. The '應納稅額' column shows '240'. The '統一編號' column is empty. The '申報表' is displayed in a table format. The '繳款書' (Receipt) is also displayed in a table format. The '繳款書' table has columns for '頁/編' (Page/No.), '註銷與否' (Cancelled/Yes), '繳款書已列印' (Receipt Printed/Yes), '蒙總繳納編號' (Declaration No.), '申報縣市' (County/City), '申報狀態' (Status), '統一編號' (Unified No.), '納稅義務人名稱' (Taxpayer Name), '應納稅額' (Tax Amount), '電子繳款' (Electronic Payment), and '聲明事項' (Remarks). The '申報狀態' column shows '申報成功' (Declaration Successful). The '電子繳款' column shows '電子繳款' (Electronic Payment) and 'N'. The '應納稅額' column shows '240'. The '統一編號' column is empty. The '申報表' is displayed in a table format. The '繳款書' (Receipt) is also displayed in a table format. The '繳款書' table has columns for '頁/編' (Page/No.), '註銷與否' (Cancelled/Yes), '繳款書已列印' (Receipt Printed/Yes), '蒙總繳納編號' (Declaration No.), '申報縣市' (County/City), '申報狀態' (Status), '統一編號' (Unified No.), '納稅義務人名稱' (Taxpayer Name), '應納稅額' (Tax Amount), '電子繳款' (Electronic Payment), and '聲明事項' (Remarks). The '申報狀態' column shows '申報成功' (Declaration Successful). The '電子繳款' column shows '電子繳款' (Electronic Payment) and 'N'. The '應納稅額' column shows '240'. The '統一編號' column is empty.

8. 將申報資料勾選後，點選【繳款書列印】

稅額在 3 萬元以下者，可持繳款書至至統一、全家、萊爾富、來來 (OK) 等便利商店繳納；稅額在 3 萬元以上者，請至金融機構代收稅款處繳納稅款

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